





Applying for a High School Place

This is always a time of uncertainty for all parents. Deciding which school is best for your child's next steps in learning is very important and takes a lot of work. Visiting on open days with your child, talking with the SENDCo, looking at the school website are all useful ways to help you make this decision; as is talking with parents of children who already attend. This is a short guide to what to do and when it should all happen.

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| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">June/July</p> | <p>At the end of Y5 at Longford Park School you will have an annual review and High Schools will be discussed with you.</p> | <p>You need to visit High Schools of your choice and decide which one(s) meet the needs of your child best.</p> |
| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">August/September</p> | <p>A letter from Trafford will be sent with a password for you to apply online. You may need an email account too. If you are unsure please ask in school for some help.</p> <p>Another review will take place in school and a member of the SEN team will attend. It is helpful if you have your choices ready for discussion at this meeting.</p> | <p>Fill in the form but remember to tick /say yes in the section where it says 'does your child have special needs or an ehc' even if you want them to go to a mainstream High School. (Longford Park School is a specialist provision for education.)</p>  |

Applications must be in before October 31st

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| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">November/December</p> | <p>The schools you have chosen will be asked for their opinion whether they can meet your child's needs. This is completed by the SEN team in Trafford and a new draft EHC will be sent to you. If you are unsure or unhappy about anything in this document please contact the SEN team on: 0161 912 5157.</p> |  |
| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">February</p> |  | <p>A final completed EHC will be sent to you and your child's school will be named. This will be where your child will begin the next part of their learning journey.</p> |
| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">February to July</p> | <p>A transition meeting will be held to organise times and days to visit the new school. There may be a few days where they go for a short time with staff from LPS and some full days towards the end of the school year.</p> <p>The amount of time is decided by the new school.</p>  | <p>You will be invited by the High School to attend welcome meetings and be given a lot of forms to sign!</p> <p>There will also be information about uniform, travel passes and other essential information about school life.</p> <p>Do attend these meetings as they will help you and your child understand what is expected.</p> |